



Meghna Insurance Company Limited

Head Office: Pritom Zaman Tower, 37/2, Purana Paltan, Dhaka-1000

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NOTICE OF THE 29TH ANNUAL GENERAL MEETING

Notice is hereby given that the 29th Annual General Meeting (AGM) of Meghna Insurance Company Limited will be held on **Wednesday, 18 June 2025, 11:00 A.M., using Hybrid System** in combination of Physical Presence at **Gulshan Shooting Club, Gulshan Avenue, Dhaka -1212** and Online Connection using Digital Platform through the Link: <https://micl.bdvirtualagm.com> to transact the following businesses:

AGENDA

Ordinary Business

1. To receive, consider and adopt the Audited Financial Statements for the year ended 31 December 2024 together with the Auditors report thereon and the Directors' Report.
2. To approve Cash Dividend for the year ended 31 December 2024 as recommended by the Board of Directors.
3. To appoint the Statutory Auditors for the year 2025 and to fix their remuneration.
4. To elect /re-elect Directors in place of retiring Directors.
5. To appoint/re-appoint Corporate Governance Auditor as per Corporate Governance Code of BSEC for the year 2025 and to fix their remuneration
6. To appoint/re-appoint Corporate Governance Auditor as per Insurer's Corporate Governance Guideline of IDRA for the year 2025 and to fix their remuneration

Special Business

1. To change the registered name of the Company to "MEGHNA INSURANCE PLC." from "MEGHNA INSURANCE COMPANY LIMITED"

To adopt the change of registered name of the Company to "MEGHNA INSURANCE PLC." from "MEGHNA INSURANCE COMPANY LIMITED" as per provision of the Companies Act. 1994 (As Amendment 2020) and to amend the relevant clauses of the Memorandum and Articles of Associations of the Company by adopting the following special resolution:

"RESOLVED THAT the proposal of changing of registered name of the Company to "MEGHNA INSURANCE PLC." from 'MEGHNA INSURANCE COMPANY LIMITED' in accordance with the Companies act 1994 (As amendment 2020) and to amend in the relevant clauses of the Memorandum and Articles of Associations of the company be and is hereby approved adopted subject to approval of regulatory authorities."

"FURTHER RESOLVED THAT the old name of the company will be replaced by the new name in all the statutory/title documents, Licenses and other relevant documents."

Place: Dhaka
Date: 27 May 2025



Link of AGM



To Download
Annual Report

By Order of the Board of Directors

Sd/-

Md. Siful Kabir ACS

Deputy Vice President & Company Secretary

Notes:

- i. The record date is fixed on 28 May 2025. The Shareholders, whose names appeared in the Depository Register on the 'Record Date' i.e. 28 May 2025, will be entitled to attend/participate and vote in the 29th Annual General Meeting through Digital Platform and to receive the Dividend.
- ii. A member entitled to attend/participate and vote in the Annual General Meeting through Digital Platform by following the web link: <https://micl.bdvirtualagm.com> and may also appoint a proxy to attend and vote in his/her behalf. The scanned copy of the Proxy Form, duly completed and stamped must be e-mailed to the email at cs@micl.com.bd not later than 48 hours before the time fixed for the Annual General Meeting.
- iii. Pursuant to the BSEC Notification No. BSEC/CMRRCD/2006-158/208/Admin/81: dated: 20 June 2018, soft copy of the Annual Report 2024 will be sent to the Shareholders' respective email addresses as available with CDBL record. The Annual Report 2024 will be available on the Company's website at: www.micl.com.bd
- iv. Full login/participation process to the Digital Platform meeting will be available on the Company's website at www.micl.com.bd
- v. The Members will be able to submit their questions/comments and vote electronically before 24 hours of commencement of the AGM and during the AGM.
- vi. Members whose email addresses updated/changed subsequently, are requested to email us at cs@micl.com.bd referring their full name, BO ID and email address to get the digital platform meeting invitation.
- vii. The concerned Merchant Banks and all Depository Participants (DP) are requested to provide us a statement with the details (Shareholders' Names, BO ID Numbers, Client-wise shareholding position, Gross Dividend Receivables, applicable tax rate and Net Dividend Receivables) of their Margin Loan Holders who hold Company's share, as on the 'Record Date' along with the name of the Contact Person in this connection, to the Company's Registered Office on or before 11 June 2025. The Merchant Banks and Depository Participants (DP) are also requested to provide us with their Bank Names, Account Numbers, Routing Numbers and any document related to tax deduction/exemption(if any) etc.
- viii. **Incompliance with the Bangladesh Securities and Exchange Commission's Circular No. SEC/CMRRCD/2009-193/154; dated: 24 October 2013, No Gift/Gift Coupon/Food Box shall be distributed at the upcoming AGM of the Company.**